

BUCKLEY day camp



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Welcome to Camp

Dear Buckley Day Camp Families,

We are so happy that you and your child(ren) will be spending the summer of 2023 with us. We have been working very hard all winter to ensure that this summer will be the best one yet at Buckley Day Camp.

Please review the material in this Family Guide. It includes important information for both you and your child. Your understanding of our procedures and policies helps ensure a successful, safe and fun summer!

We hope to see you at our Camper and Family “Meet your Buddies Day” on Sunday, June 25th. It will be a chance for you to meet our staff, bring your camp belongings, and help your child(ren) get comfortable with the campgrounds and have lots of fun!

Meet your Buddies Day Schedule

10:00 AM to 11:00 AM	Junior Camp (Bumblebees/Bunnies/Bullfrogs/Beavers)
11:00 AM to 12:00 PM	Intermediate Camp (Beagles/Bobcats/Badgers/Bulldogs)
1:00 PM to 2:00 PM	Senior and Teen Camp (Bengals/Bears/Buffalos/Baboons/CITs)

If you have any questions or concerns, please do not hesitate to contact us at (516)365-7760. We look forward to seeing you soon at camp!

David James, Camp Director



Mission Statement

Buckley Day Camp is a safe and nurturing community where children come to explore, have fun, and be challenged. Our experienced staff enables these children to gain self-confidence, learn to make positive choices, and develop life-long friendships. The Buckley Day Camp's community is rooted in the basic philosophy that individuals should treat each other in the same manner that they would hope to be treated. We believe that summer camp is a fantastic opportunity for your child(ren) to experience tremendous growth and we expect parents to be supportive of this valuable learning experience. Buckley is an equal opportunity summer camp and we do not discriminate on the basis of sex, creed, handicap, or color when enrolling our campers or hiring our staff.

Skills for Life...Memories Forever!



General Information

Contact Us

2 I.U. Willets Road, Roslyn, NY 11576

Phone: (516) 365-7760

Fax: (516) 869-0964

Email: Info@buckleycamp.com

Website: www.buckleycamp.com

Our camp office is open from 7:00am until approximately 6:00pm daily. For immediate issues when the office is weekdays after 6:00pm or weekends, please email David James, Camp Director, at David@buckleycamp.com.

Camp Dates

Camp runs Thursday, June 29th through Thursday, August 24th

Please note that there is **no camp** on Monday, July 3rd and Tuesday, July 4th.

Week 1: Thurs. 06/29 - Fri. 06/30, Wed. 07/05 - Fri. 07/07

Week 2: Mon. 07/10 - Fri. 07/14

Week 3: Mon. 07/17 - Fri. 07/21

Week 4: Mon. 07/24 - Fri. 07/28

Week 5: Mon. 07/31 - Fri. 08/04

Week 6: Mon. 08/07 - Fri. 08/11

Week 7: Mon. 08/14 - Fri. 08/18

Week 8: Mon. 08/21 - Thurs. 08/24

Camp Hours

Full Day: 9am – 4pm

Mini Day: 9am – 1:30pm

Parent/Child Program: 9:45am – 12:15pm

Extended Day Program

In order to accommodate our families, we offer the Extended Day Program for \$10 an hour. Our morning program runs from 8am-9am and our afternoon program runs from 4pm-6pm. Please note that there is no transportation provided for the extended day program and advance notice is required to sign up your child(ren). An Extended Day form can be found on our online parent portal.

In Order to Attend Camp, All Children Must Have...

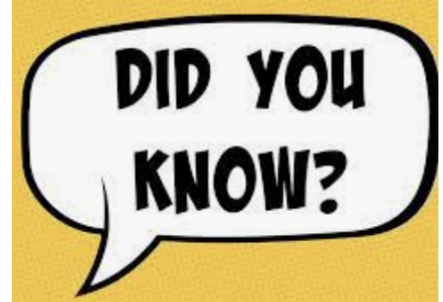
- Medical Form/Physical Examination completed (after August 24th, 2022) and returned to camp no later than **June 15th, 2023**. If your child(ren)'s physical will be in June/July, please let the camp office know the date.
- Payment received in full or an approved and up-to-date payment plan in place.
- Emergency Release, Sign Out Authorization and Medical History forms must be completed.

Divisions and Groups

Camp Division	Group	Grade Ent / Age
Junior	Bumblebees	18mon - 30mon
	Bunnies	Nursery
	Bullfrogs	Pre - K
	Beavers	K
Intermediate A	Beagles	1st
	Bobcats	2nd
Intermediate B	Badgers	3rd
	Bulldogs	4th
Senior	Bengals	5th
	Bears	6th
	Bufalo	7th
Teens	Baboons	8th & 9th
	CITs	10th & 11th

Communication with Families

Communication between families and the camp is crucial in order for each child to have a successful summer. We will do everything possible to keep you updated and informed about all happenings at camp. If you have any questions or concerns about anything at camp, please don't hesitate to contact us anytime.



Please take a look at some of the communication that you should expect this summer:

Communication with Group Leader

Beginning with the pre-camp phone call (approximately 2 weeks before your child begins camp), you will receive regular communication with the Group Leader. This includes personal phone calls and email updates. The pre-camp phone call is meant as an opportunity to meet them over the phone, as well as to give any important information about your child.

Email Blasts

You will receive emails from camp informing you about what is happening at camp and reminders about upcoming events. Please make sure that the camp has your correct email address so you don't miss out on these important emails.

Daily Pictures

We have photographers at camp daily to take pictures of your children having fun. You can view the pictures by logging onto the Buckley Day Camp app. The app can be found on both the Apple App Store and Google Play.



Social Media

We will continue to utilize our website (www.buckleycamp.com) to pass on information regarding our camp program; including camp forms, calendars, pictures and other related information.

We invite you to check out our social media on Facebook, Twitter, Instagram and YouTube. We can be found under Buckley Day Camp.

Camp Talk

Buckley specific terms you should know:

Term	What It Means at Buckley
Bunks	Each group has a bunk, which will be their home base. This is where they will meet in the morning during arrival. Campers are escorted to the bunk from their buses by bus counselors and group staff.
Morning Rallies	The way we kick off each day. Rallies can either be full camp or broken up by division. Staff and campers participate in different activities during the rallies.
Special Events	Special Events will be brought in periodically throughout the summer for each division to enjoy. These events will take place during the course of the regular camp day, except for Carnival Day and Olympic Friday where we will have special schedules for the entire day.
Theme Days	Each Wednesday is a different theme day where campers and staff get to dress up based on the theme of the day that will be listed on our camp calendar (ex. Superhero Day, Pajama Day).
Workshops	Elective program for Intermediate (entering Grades 1-4), and Senior Camp (entering Grades 5-7). Campers sign up prior to camp. Workshops run either one or two weeks in length, Mon. through Fri. Selections include sports, arts, enrichment and sciences.

Medical Information

The more that we know about the health of your child, the better we can prepare. Please have your doctor send us a report of any health issues that might be pertinent, or be sure it is noted on the Physician's Form. All allergies (even mild) should be noted on the Physician's Form and will be discussed with each camper's Group Leader and the Camp Nurse. The Physician's Form is a mandatory form that **MUST** be submitted before your child may attend camp.

Medicine

Any medication being sent to camp **MUST** be labeled with the original pharmacy label drug name, dosage information, doctor's name, and the name of the patient. Your child's physician must note all medication on your child's medical form. Medications should be dropped off at the camp office prior to the first day of camp. Medication will be administered only if the Medication Authorization Form has been completed and signed by both the camper's parent/guardian and the prescribing physician. The Camp Nurse administers all medicine.

Illness

If your child is feeling ill, please do not send them to camp until they are well. If they are running a fever (100.4), they can't return to camp until they are fever free for 24 hours.

Please advise the camp office immediately if your child has been diagnosed with a contagious disease (i.e. covid 19, chicken pox, coxsackie virus, conjunctivitis, etc.), so that we can send anonymous letters to the other children in your child's group/bus.

If the nurse feels that any medical condition needs additional consultation by a physician, the parents are contacted as soon as possible, and a decision is made whether to send the camper home. In the event of a medical emergency the camper will be sent to the hospital via ambulance. The parents are contacted, as soon as possible, and are informed of the situation. In either case, follow up on the condition or treatment instructions are identified and obtained that day or the next day by the nurse.



Transportation

Providing a pleasant, safe trip from your door to Buckley is a top priority. We need everyone's cooperation in this important matter. The bus driver and bus counselor work with your child to understand the bus rules and ensure their safety. Campers must stay seated and belted in for the duration of the bus ride. Campers are expected to behave appropriately and listen to all instructions from their bus counselor and bus driver.

Your child will arrive at Buckley anytime between 8:55-9:15am daily. The first official activity does not begin until 9:20am (just to make sure no camper misses out on the camp day).

A few days before camp, your child's bus driver will inform you of your pick up time. This will be done by dropping of a postcard or calling your home to give you transportation details (i.e. bus #, bus driver's name, approximate time of pick up, bus company, and phone number). Please know that each Monday the pick up and drop of times may change by a few minutes based on campers finishing for the summer and new campers being added to the route.

We ask that you have your child(ren) ready and waiting by the front door at the scheduled pickup time. On the first few days of camp, the buses may run a few minutes off the scheduled times in the morning, and may be home a few minutes late as campers adjust to dismissal procedures.

In the afternoon, your child will be escorted to you or your door and we will not leave until our bus counselor sees you. Bus drivers/counselors are not permitted to leave a child unless you have made your presence known. If no one is present, your child will be returned to camp where a parent or guardian must pick them up.

We transport to and from the address listed on your child's enrollment form. If your child's pick up and drop of address is different from what's listed on your child's enrollment forms, please notify Buckley Day Camp, in writing, as soon as possible.

A Sign Out Authorization Form needs to be filled out to give permission to the bus counselor to release your child to anyone besides the parent.

Special Transportation Requests (ie Playdates)

We are only able to transport children who are already assigned to a bus, to destinations other than their home when we receive notification from BOTH families. We must have 48 hours notice and there must be available space on the requested bus.

Absences

If your child(ren) will be absent from camp, please notify the camp as soon as possible (preferably by 8:00am), at (516) 365-7760. If your child takes the bus, we will call the bus company for you.

Late Arrivals

If you arrive after 9:15am you must use the main camp entrance, not the normal camper drop off area (traffic circle). All campers arriving after 9:15am **MUST** be signed in at the camp office by their parent/guardian.

Self Transportation

Self Transportation will take place in the traffic circle, which is labeled “Camper Pick Up and Drop Off Area”. It is the first entrance onto the Buckley property (just before the playground). It is **NOT** the main entrance.

Drop Off (All Campers)

- The gate will be open from 8:45am—9:10am. Campers will be signed in at the tables located at the bus circle. We will have staff there to greet your child(ren) and bring them to their bunks.

Pick Up (Full Day Campers)

- The gate will open at 3:50pm. Please park in a single file line and proceed to the sign out tables. The campers will be dismissed as close to 4pm as possible. The gate will remain open until 4:15pm. Please make sure that anyone picking up a camper has a photo ID with them.

Pick Up (Mini Day Campers)

- Pick up is in the main parking lot. When you arrive, our security team will show you where to park each day. Pickup begins at 1:30pm. Please make sure that anyone picking up a camper has a photo ID with them.

Parents/Guardians **MUST** sign out campers everyday.

Picking Up Children during the Camp Day (before 3:00pm)

Please contact the camp office on the morning that you plan to pick up your child early. We will inform the bus driver and Group Leader. Your child(ren) will be waiting at the office at your requested pick up time. All campers being picked up early **MUST** be signed out in the camp office. We ask that if you have to pick up your child early, please pick them up **BY 3:00 pm**. Pick up between 3:00pm and 4:00pm is strongly discouraged and is difficult for us to accommodate.

Please remember that for safety reasons no one is allowed to pick up a child without clearing it through the camp office. Be sure to fill out the Sign Out Authorization Form which lists all adults who have permission to pick up your child. Only the adults you list on the permission slip will be allowed to pick up your child. In order to pick up your child, you **MUST** bring in proper photo identification.

The only way to inform camp of an early departure is to call (516-365-7760), fax (516-869-0964), or email (info@buckleycamp.com).

Food

Buckley Day Camp is a nut and sesame aware campus (we make every effort to keep our campus free of nuts and sesame products). **Please DO NOT send campers to camp with food of any kind.** Additional food from home is unnecessary since we offer snacks and a well-balanced lunch during the course of the day. Please be sure to give your child breakfast before camp. If there are any special needs or concerns regarding the menu please contact the camp office. Our no food policy also extends to the bus ride. Please do not allow your campers to bring food on the bus. All other food allergies can be discussed with the Camp Director and will be handled on a case-by-case basis.

Birthdays

If your child celebrates a birthday during the summer, we will make every effort to make them feel special. Please call or send in a note to your child's Group Leader a few days before their birthday, so that we can be certain we don't miss this special day. They will have the chance to select an item from the birthday box and each Group Leader will add their own personal touch to that day.

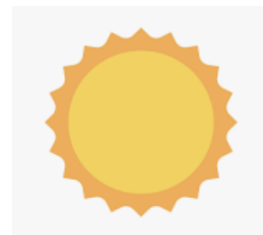
We ask that you refrain from sending any birthday treats from home (as they are potentially unsafe for some of our campers).



What to Wear & What to Bring

Sunscreen

Buckley Day Camp strongly suggests that sunscreen be applied to all campers BEFORE they arrive at camp in the morning. Sunscreen sent to camp must be clearly labeled with your child's full name.



Please remember to apply sunscreen even on cloudy and rainy days.

Junior campers will have time during the day when the staff will assist them with reapplying sunscreen. Intermediate and Senior campers will be reminded, but will be responsible to apply sunscreen themselves.

Dress Code

While there is no specific dress code for camp, sneakers are required for all campers except when going to/from the pool. It is recommended that campers wear elastic waistband shorts and a t-shirt each day. Please make sure that it is OK for these items to get dirty from camp activities.

Sandals/flip flops/crocs are only permitted during swimming.

Clothing should be tasteful, keeping in mind that we are a co-ed children's camp.

All campers (including CIT's) must wear a **full-coverage tankini or one-piece** bathing suit.

Any child not potty trained MUST swim in a swim diaper.

Camp T-shirt

Your child will receive a Buckley t-shirt on picture day. If you are interested in purchasing any additional camp apparel, please visit our online camp store at <https://buckley.creativealternatives.com/shop/home/>.

Towels

Buckley provides fresh towels during every swim period. Please do not bring a personal towel from home.

Optional Equipment for Workshops

No specific equipment is needed. We will supply all equipment and supplies. If your child would like to bring in their own equipment, please make sure it is labeled with their full name.

Personal Items, Electronics and Pets

Buckley Day Camp cannot be held responsible for valuables brought to camp (i.e. money, electronics, jewelry, etc.). We suggest campers only bring the necessary items. Cell phones and electronics, such as iPads and iPods, are not allowed at camp. These items run the risk of being lost or getting broken. It also prevents campers from participating in and being enriched by their summer camp experience. On trips ONLY, cell phones are allowed throughout the day.

Campers are not permitted to bring animals to camp. Although we are lovers of pets, these are best kept at home during the summer.

Lost and Found

Every summer the lost and found takes on a life of its own, mainly because very few items are labeled, and therefore almost impossible to return to their owner. All lost and found items will be stored in containers near the camp office. We will have them on display on Fridays during camp, for campers to view. To reduce lost and found please be sure your child only brings what they need to camp and that all of the items are labeled with their first and last name.

Unclaimed items are donated to a charitable organization the last week in September.

Items to Bring to Camp:

ALL ITEMS SHOULD BE CLEARLY LABELED and MARKED WITH YOUR CHILD'S FULL NAME.

Bumblebees (Parent/Child Program):

Should bring every day attending camp: (Clearly Label Everything)

- 2 bathing suits (full-coverage tankini or one piece swimsuit only)
- Swim Diapers
- 1 complete change of clothes
- 1 light jacket or sweatshirt
- Slip on water shoes/aqua socks
- Sunscreen
- Diaper bag with personal supplies (diapers, wipes, etc...)
- Bathing suit and water shoes/aqua socks for parent/guardian

Bunnies, Bullfrogs & Beavers (going into N, Pre-K, and K):

Should send in on first day of camp: (Clearly Label Everything)

- 2 bathing suits (full-coverage tankini or one piece swimsuit only)
- 1 complete change of clothes (including socks & underwear or extra diapers in a labeled plastic bag)
- 1 light jacket or sweatshirt
- Goggles (recommended)
- Slip on water shoes/aqua socks to wear in the pool (recommended)
- Sunscreen
- We recommend wearing elastic waistband shorts.

Beagles, Bobcats, Badgers, Bulldogs, Bengals, Bears & Buffalo (going into 1st- 7th grade):

Should send in on first day of camp: (Clearly Label Everything)

- 2 bathing suits (full-coverage tankini or one piece swimsuit only)
- 1 light jacket or sweatshirt
- Goggles (recommended)
- Slip on water shoes/aqua socks
- Sunscreen

Teens/CITs (going into 8th-10th grade):

Should send in on first day of camp: (Clearly Label Everything)

- 1 bathing suit (full-coverage tankini or one piece swimsuit only)
- 1 light jacket or sweatshirt
- Goggles (recommended)
- Slip on water shoes/aqua socks
- Sunscreen

Bathing suits will be sent home every Friday for cleaning and we ask that they be sent in with the campers on Monday.

Programs and Activities

Swimming

All campers swim at least once a day. One swim will be an instructional swim period utilizing the American Red Cross Learn to Swim Program. The second swim is a supervised, recreational swim period. Full day Junior Campers (entering N, Pre-K, and K) and Intermediate A Campers (entering 1st & 2nd grades) always have a second swim period. Mini day campers only have one instructional swim period. Intermediate B Campers (entering 3rd & 4th grades) and Senior Campers (entering 5th, 6th, and 7th grades) can choose a second swim period as a choice during one of their workshop periods. Teen Campers (entering 8th & 9th grades) will have a choice for recreational swim on days they are at camp (and not on trips). Campers are tested by their second day of camp and placed in a group appropriate for their swim level. Buckley Day Camp will send home swimming progress reports periodically highlighting your child(ren)'s swimming ability.

Swimming is a fundamental part of the Buckley Camp program for ages 3-14. We appreciate the support and encouragement of the program from all of our parents.

Parents can view their child's swim lesson any day (Monday-Friday) during the summer, except week 1 and week 8, June 29th thru July 7th and August 21st thru August 24th. Visiting parents MUST call the camp office at least one day in advance to arrange for a visitor's pass. Parents will not be permitted to view their child's swim lesson unless it is pre-approved by the camp office. Please be sure to bring a photo ID with you

Workshops (campers entering 1st – 7th grade)

Selecting workshops is an important part of Buckley Day Camp. We suggest that parents and campers make their choices together, because changing workshops, once they begin, can be distracting to all. We strongly suggest that workshops are selected based on your child's desire to try something new or improve a skill they already enjoy. We suggest joining a workshop based on individual interest rather than just to be with a particular friend. Workshop selections can be found on-line at www.buckleycamp.com/workshops.

Changes in workshops are not recommended and sometimes cannot be accommodated. Campers who are eligible for workshops (Beagles, Bobcats, Badgers, Bulldogs, Bengals, Bears, and Buffalo) may be able to switch their workshop (based on availability) if their workshop choice is not working out.

Special Events

Adding some excitement to our regular camp schedule is done throughout the summer. Consult our camp calendar to see what the future has in store. We like getting dressed up and having tons of fun! Most Wednesdays we have a special theme day where staff and campers can dress up. Friday is our day for big events like Carnival Day and the Olympics.

Rainy Days

One of the great things about having such a wonderful indoor and outdoor facility like Buckley Country Day School is that we can use the school's facilities on rainy days. Make sure you send your child with a raincoat and not their best clothes, since we may go outside and explore the natural wonders of camp. Please be sure to apply sunscreen on your child even on rainy and/or cloudy days.



Behavioral Policies

Buckley Day Camp crafts policies and procedures for discipline with the goal of creating an environment in which all campers are safe, secure, and able to grow without distractions. Counselors provide age-appropriate, consistent, and well-defined parameters in order to give campers a clear idea of where these boundaries lie. Campers are encouraged to make responsible decisions that will lead to self-discipline.

The responsibility for discipline should not be solely that of the camp, and should be shared by families, communities, and campers. Correspondingly, the camp's interest in camper behavior extends beyond the camp grounds to the buses, online, and the community at large. The camp will respond to any inappropriate, threatening, or unsafe behavior by its campers in so far as such activity creates a hostile environment and has a negative impact upon the reputation of the institution, its campers, or the camp's ability to fulfill its stated mission. Buckley Day Camp expects the attitude and behavior of all community members to be based upon respect for one another and to be guided by the principle that we should treat others as we would like to be treated ourselves.

Buckley Campers are expected to:

- Behave in an honest and trustworthy manner
- Show respect for all
- Be polite and considerate of others
- Show a positive attitude toward camp
- Show respect for camp procedures, rules, property, and safety

Drugs, Alcohol. Etc.

- We are a non-smoking, non-alcohol, and drug free environment
- Smoking or possession of any tobacco, alcohol products, or any controlled substance will not be tolerated at any time
- Fireworks and firearms and other weapons are not permitted at camp

Any camper violating this policy is subject to immediate dismissal from Buckley Day Camp. There will be no tuition reimbursement should a camper be dismissed from camp for violating this policy.

Additional Information

Meet your Buddies Day

For your convenience, feel free to bring in all labeled items to be left at camp during the summer so your child does not need to carry them in on their first day.

Our Nurses will be present at “Meet your Buddies Day” to collect medications (they must be in their original containers only).

Extensions (adding weeks)

We welcome campers that wish to extend their stay while at camp and want to make it as simple as possible. Although camp is not inexpensive, you might be surprised how affordable it is to simply add a week or two, or even more. The longer you stay at Buckley the more affordable it becomes. Please let us know a minimum of 3 days prior. This ensures that transportation arrangements are in order and your child’s Group Leader is notified.

Department of Health

As required by the New York State Public Health Laws, we are informing you of the following:

1. Buckley Day Camp is required to receive a permit to operate by the Nassau County Department of Health.
2. Buckley Day Camp is required to be inspected twice yearly.
3. Inspection reports concerning Buckley Day Camp are filed at:
Nassau County Health Department
Office of Recreational Facilities - Children’s Camps
200 County Seat Drive
Mineola, NY 11501
4. Inquiries concerning these reports can be made Mon.-Fri., 9:00am – 4:45pm.

In addition to the NYS Department of Health, Buckley is accredited by the American Camping Association (ACA). The ACA sets industry safety and operation standards for camps across the country. Membership to the ACA is voluntary, but as a member, accreditation visits are required every three years.

Buckley Day Camp Song

(To the tune of "Grand Old Flag")

Buckley Country Day
What a great name to say
Sing it loud, Sing it proud, Sing it strong!
Where the prize is won
By everyone
It's knowledge, and friendship, and fun!

Every heart beats true
Cheering for red and blue
And when summer is through we'll say
Cha! Cha! Cha!

Should old acquaintance be forgot
Don't forget Buckley Country Day
HOORAY!

Closing Statement

We hope that you have found this handbook not only useful, but also informative. This summer we will create an environment for your child(ren) that is safe, fun, and provides them the comfort to simply be themselves, while allowing for a sense of adventure, enrichment, and challenge.

Thank you for being part of our summer program at Buckley Day Camp. We are constantly striving to improve. If you ever have any questions or concerns, please do not hesitate to call us at (516) 365-7760.

We are looking forward to seeing you at camp!