



BUCKLEY day camp

2021 Family Guide

A Message from David

For the majority of my life Buckley has been by home away from home. I have treasured each summer filled with new friendships, happy memories and the laughter of children at play. More than anything, the thought of that laughter and the unmistakable joy of children at camp has sustained me over the past year. Having spoken with so many of you, I know that the thoughts of your children playing, socializing and making the new friends and memories that only a summer at Buckley can provide has given us all something to look forward to.

At our first staff meeting several weeks ago I told our staff that this summer our children need camp more than ever. This summer will be a major step on our return to the normalcy that we enjoyed not so long ago. Returning to camp this summer will allow our children to continue to get back to their normal lives, break away from their screens, and socialize face to face with other children and our staff.

This handbook outlines the policies and procedures we have put in place to successfully and safely run camp this summer. Everything we have prepared has been done with the goal of offering the safest and most beneficial summer possible. While some aspects of camp will be modified this year, it will still be Buckley!

We developed our plan for camp this summer based on information from the New York State Department of Health, the American Camping Association, the Center for Disease Control, and collaboration with other local day camps. We believe that these policies will permit us to run the best and safest day camp possible.

If you have any questions, please feel free to reach out to me at david@buckleycamp.com or call the camp office at 516.365.7760.

Sincerely,

David

Mission Statement

Buckley Day Camp is a safe and nurturing community where children come to explore, have fun, and be challenged. Our experienced staff enables these children to gain self-confidence, learn to make positive choices, and develop life-long friendships.

The Buckley Day Camp's community is rooted in the basic philosophy that individuals should treat each other in the same manner that they would hope to be treated. We believe that summer camp is a fantastic opportunity for your child(ren) to experience tremendous growth and we expect parents to be supportive of this valuable learning experience. Buckley is an equal opportunity summer camp and we do not discriminate on the basis of sex, creed, ability, or color when enrolling our campers or hiring our staff.



2 I.U. Willets Road, Roslyn, NY 11576 Phone: 516-365-7760

Fax: 516-869-0964

General Information

Contact Us

Our camp office is open from 7:30am until approximately 6:00pm daily. For immediate issues when the office is closed (weekdays after 6:00pm or weekends), please email David, Camp Director, at david@buckleycamp.com.

Camp Dates

Camp runs from Monday, July 6th through Friday, August 13th.

Camp Hours

- Full Day: 9am – 4pm
- Mini Day: 9am – 1:30pm

In Order to Attend Camp, All Children Must Have...

- Medical Form/Physical Examination completed (before July 6th, 2021) and returned to camp
- Payment received in full or approved and up-to-date payment plan

Communication with Families

Communication between families and the camp are crucial in order for each child to have a successful summer. We will do everything possible to keep you updated and informed about all happenings at camp. If you have any questions or concerns about anything at camp, please don't hesitate to contact us anytime.

Please take a look at some of the communication that you should expect this summer:

- Communication with the Group Leader: Beginning with the pre-camp phone call (approximately 2 weeks before your child begins camp), you will receive regular communication with the Group Leader. This includes personal phone calls and email updates. The pre-camp phone call is meant as an opportunity to meet them over the phone as well as find out any important information about your child.
- The Buckley Day Camp App: New for the summer of 2021!

In an effort to streamline our communication, share photos more efficiently, and bring the spirit of camp in to your home we have developed an app for your phone. The Buckley Day Camp app will be our main way of communicating with you, sharing photos and sending you real time updates regarding camp! You can find the app on the Apple App store or Google Play.



In addition to our website, we invite you to check out our social media on Facebook, Twitter, Instagram and YouTube. We can be found under Buckley Day Camp.

ACA Accreditation

Buckley Day Camp is accredited by the American Camp Association (ACA). ACA is a community of camp professionals who have joined together to share vast knowledge and experience to ensure the quality of camp programs for nearly 100 years. ACA-accredited camps must meet over 300 standards for health, safety and program quality.



Health and Safety Overview

- Daily arrival symptom screening and temperature check, including answering of health questions as recommended by the CDC and New York State. Every camper and staff member of Buckley Day Camp will be required to fill out the health screening on the Buckley Day Camp app each morning. No one will be admitted to our facility if they have not filled out the required health screening.
- Health monitoring throughout the camp day, so that our trained staff can identify any potential issues before they become larger.

Hand-washing and Hygiene

- Mandatory hand-washing protocols for campers and staff between activity periods, before and after lunch/snacks after using bathrooms, and after sneezing/coughing
- Hand sanitizing stations will be located at all areas around camp
- Use of EPA-approved soaps and sanitizers

Cleaning and Sanitizing

- Increased cleaning and disinfecting protocols by the Buckley Day Camp Maintenance and Cleaning staff
- Daily cleaning of our facility by our professional cleaning company
- Use of EPA- approved cleaning solutions and products

Group Size and Social Distancing

- In keeping with current guidance and our continued commitment to providing your children with excellent supervision and individualized attention, we will continue to keep our group sizes small. These groups will be treated like a “cohort” where they will social distance by not mixing with any group throughout the camp day.

Bunnies (three year olds) - 12 campers per group

Bullfrogs (four year olds) - 16 campers per group

Beavers (five year olds) - 20 campers per group group

Beagles (entering 1st Grade) - 24 campers per group

Bobcats (entering 2nd Grade) - 24 campers per group

Badgers (entering 3rd grade) - 24 campers per group

Bulldogs (entering 4th grade) - 24 campers per group

Bengals (entering 5th grade) - 24 campers per group

Bears (entering 6th grade) - 24 campers per group

Buffalo (entering 7th grade) - 24 campers per group

Baboons (entering 8th grade) - 24 campers per group

- Each group in camp will have a group leader and several counselors assigned to each group. All of staff go through over 30 hours of pre-season training that will include extensive training on our Covid-19 related protocols.

- Each cohort group will maintain adequate social distancing from other cohort groups throughout the day. They will not intermix with any other age groups.

- We will make every effort to try to honor as many friend requests as possible within the current guidelines.



Mask Wearing Protocols

- In keeping with the current guidance developed for this summer by the New York State Department of Health we have instituted the following protocols regarding mask wearing:

Campers:

- When outside and in their cohort group campers are not required to wear a mask.

- Inside our facility mask wearing is optional but strongly encouraged for campers.

- Campers who are utilizing our bus transportation will be required to wear a mask while preparing to board the bus and while on the bus.

- In the event that we are unable to maintain six feet of social distancing between groups, all campers will be required to wear a mask (we do not anticipate this happening.)

- Campers will be allowed to wear a mask in all situations if they or their families so choose, except when swimming or eating.



Staff

- Staff are not required to wear a mask when outdoors.

- Fully vaccinated staff are not required to wear a mask indoors, but any staff who are not fully vaccinated are required to wear a mask when indoors.

- All staff who are utilizing our bus transportation will be required to wear a mask at all times while on the bus.

Programs and Activities

- Only one group will be at each activity at a time
- All activities will take place outside when possible
- Cleaning and Sanitizing in between groups
- Increased supplies to rotate between groups
- Sports will focus more on skill-building and drills to limit contact as much as possible



Activities Offered for the Summer of 2021:

- Sports: Baseball, Basketball, Tennis, Soccer, Lacrosse, Tennis, Archery, and GaGa
- Arts: Arts and Crafts, Music, Drama, Dance, Yoga
- Enrichment: Science, Lego
- Recreation: Adventure, Go-Karts, Bungee Trampoline, Playgrounds
- Aquatics: Instructional Swim, Recreational Swim, Diving. Kayaking and Boating

Electives

- Keeping in mind the current cohorting rules we will be unable to run our traditional electives (workshops and selectivity) since these involved intermixing multiple groups.
- In order to keep the element of choice in our older campers we will be building “hobby” or choice periods throughout the day so that we can still offer our campers many of the activities that they have enjoyed during previous summers at Buckley. Only one age group will be at an activity at a given time. Since the activities will be built into each group's schedule there is no need to sign up for any activities in advance this summer.



Teen Program

Trips: We are very excited that we will be able to send our teens and CITs on limited trips this year. We will be sending our teens on one trip a week.

Week One: Adventure Land (7/8)

Week Two: Jones Beach (7/16)

Week Three: Tiki Action Park (7/22)

Week Four: Adventure Park of Long Island (7/28)

Week Five: Bounce Long Island (8/4)

Week Six: Six Flags Great Adventure (8/9)



Teen Choice Programs

New for 2021! This year our teens will have a chance to choose from teen specific workshops throughout the day. Choice will include advanced sports instruction, advanced video production, advanced arts and crafts and drama. Enrollment for these will begin on June 15th.



CIT Program

We are thrilled that we will be able to continue our CIT program. Our CITs will be placed in groups to intern in the mornings, before gathering together for leadership training and social time. They will have the option of attending all of the teen trips this summer. In terms of social distancing and mask policies our CITs will adhere to the same policies as our staff.



Illness

As always our camp medical staff is available to our camp community. New for the summer of 2021 will be our screening tent located outside of our health office. All campers and staff must first go to the screening tent for a temperature check and assessment of symptoms performed by one of our medical staff daily.

HEALTH OFFICE SAFETY PROTOCOLS

- All minor injuries and medication distribution will be treated at the screening tent
- Persons with possible COVID-19 symptoms requiring medical attention will be brought immediately to our Quarantine Tent and further assessed by our Registered Nurses
- Nebulizing of any camper must occur outdoors, if possible, to avoid mist spread

SYMPTOM MANAGEMENT PLAN

The below guidelines are based on CDC guidelines and information provided by other states to their day camps. The guidelines and requirements for managing a member of our camp community with symptoms will ultimately be provided by the Nassau County Department of Health. This section will be updated once we receive the official guidelines.

- All staff will be trained in recognizing signs and symptoms of COVID-19 or other communicable disease
- Testing protocols developed in partnership with state and local health authorities
- Follow all reporting guidelines to the Nassau County Department of Health
- New protocols to track all interactions between staff and campers to determine potential exposure
- Alert families and staff of any potential exposure
- Collaboration and partnership with the Nassau County Department of Health in developing and implementing quarantine protocols

COVID-19 SYMPTOMS

- Cough
- Fever
- Shortness of breath
- Muscle aches
- Sore throat
- Unexplained loss of taste or smell
- Diarrhea
- Headache
- Fatigue

WHAT HAPPENS WHEN A CAMPER OR STAFF MEMBER DEVELOPS COVID-19-LIKE SYMPTOMS WHILE AT CAMP?

If a camper or staff member develops possible COVID-19 symptoms, they will be directed to our quarantine area, where they will be further assessed and monitored by an RN while awaiting transportation home. We are asking families to pick up a camper promptly, if this occurs.

Any person who has been sent home due to possible COVID-19 infection may return to camp when they have a negative PCR test and all symptoms have resolved.

WHAT HAPPENS IF THERE IS A COVID-19 POSITIVE DIAGNOSIS?

If a camper or staff member reports that they received a positive result to a COVID-19 test, we ask that you notify the camp immediately. Buckley will maintain the confidentiality of the individual at all times while mitigating the situation. The case will be reported to the Nassau County Department of Health, and all families and staff of the individual's group will be notified. All facilities that the individual came in contact will be vacated, deep cleaned and disinfected per CDC guidelines. We expect that all campers and staff who came in close contact with the infected individual will be required to quarantine for 10 days, and that any persons classified to having proximate exposure would be required to self monitor for symptoms for the same 10. day period. CDC guidelines for handling exposure and mitigating risk will be strictly followed.

Persons who test positive for COVID-19 will quarantine for at least 10 days based on current New York State and CDC guidelines. Campers will be allowed to return after their mandated quarantine period has expired and the following are true:

- Resolution of fever without the use of fever-reduction medications
- Improvement in respiratory symptoms (ex. Cough, shortness of breath)
- Have a negative Covid test

DO I GET REIMBURSED FOR MISSED DAYS?

If a camper misses camp due to being quarantined or due to potential exposure to an infected individual, David will reach out to you individually to discuss a plan to either make up your lost days, issue a credit for next summer, or a refund.



Swimming



One of the staples of the Buckley Day Camp experience is swimming. Since there is no evidence that Covid-19 is waterborne and our pools are properly treated with chlorine, we will be able to maintain the high level of instruction you have come to expect from our aquatics program.

Swim Instruction

- Every group in camp will have 30 minutes of instructional swim per day.
- Our aquatics staff will be in the water to provide small group instructional swim.
- Group staff will be in the water with the group
- Buddy checks will be conducted one time each instructional swim period

Recreational Swim

- All campers will have 30 minutes of instructional swim each day
- Limited numbers of campers in the pool at any given period
- Buddy checks will be conducted once each swim period



Transportation Drop-Off & Pick-Up

Bus Transportation

- We will have bus transportation available for an additional fee of \$100 per week per child.
- Campers will be seated on opposite sides of the bus, siblings will be allowed to sit together.
- Per New York State regulations masks will be required for all campers and staff on the bus.
- We will have a staff member on each bus to ensure that all social distancing, mask, and safety rules are being followed.



Providing a pleasant, safe trip from your door to Buckley is a top priority. The bus driver and bus counselor will work with your child to understand the bus rules and ensure their safety. Campers must stay seated and belted in for the duration of the bus ride.

- Your child will arrive at Buckley anytime between 8:55 - 9:15am daily. The first official activity does not begin until 9:20am (just to make sure no camper misses out on the camp day).
- A few days before camp, your child's bus driver will inform you of your pick up time. This will be done by dropping off a post card or calling your home to give you transportation details (i.e. bus #, bus driver's name, approximate time of pick up, bus company, and phone number). Please know that each Monday the pick up and drop off times may change by a few minutes based on campers finishing for the summer and new campers being added to the route.
- We ask that you have your child(ren) ready and waiting by the front door at the scheduled pick up time. On the first few days of camp, the buses may run a few minutes off the scheduled times in the mornings and may be home a few minutes late as campers adjust to dismissal procedures.
- In the afternoon, your child will be escorted to you or your door and we will not leave until our bus counselor sees you. Bus drivers/counselors are not permitted to leave a child unless you have made your presence known. If no one is present, your child will be returned to camp where a parent or guardian must pick them up.

Morning Drop Off

- In order to expedite drop off we will split out arrival among two different locations:

Front Bus Circle (on I.U. Willets Road): Bunnies, Bullfrogs, Beavers, Beagles and Bobcats

Back Bus Circle (in front of the Cronin Gym): Badgers, Bulldogs, Bengals, Bears, Buffalo, Baboons and CITs

The bus circles will open at 8:45 for parent drop off and close at 9:20. All campers will be escorted to their group meeting location by a staff member.

For campers with siblings you will drop off or pick up at the location for your youngest child.

Afternoon Pick Up Full Day

- In order to expedite afternoon pick up all campers not using our bus transportation will be assigned a pick up window and location:

Bunnies and Bullfrogs: Front Bus Circle 3:40 - 3:50

Beavers and Beagles: Front Bus Circle 3:50 - 4:00

Bobcats and Badgers: Front Bus Circle 3:50 - 4:00

Bulldogs and Bengals: Back Bus Circle: 3:40 - 3:50

Bears and Buffalo: Back Bus Circle: 3:50 - 4:00

Baboons and CITs: Front Bus Circle: 4:00 - 4:10



Afternoon Pick Up Half Day

Half Day pick up for mini day campers will be in the front bus circle. The gate will open at 1:15pm and dismissal will begin as close to 1:30 as possible.

Special Transportation Requests

Due to Covid regulations we are unable to honor requests for special transportation requests (i.e. playdates).

Special Note: A Sign Out Authorization Form needs to be filled out to give permission to the bus counselor to release your child to anyone besides the parent.

Extended Day Program for Working Families

In order to accommodate our families, we offer the Extended Day Program for \$10 an hour. Our morning program runs from 8am-9am and our afternoon program runs from 4pm-6pm. Please note that there is no transportation provided for the extended day program and advance notice is required to sign up your child(ren). An Extended Day form can be found on our online parent portal.

Picking Up Children during the Day (before 3:00pm):

- Please contact the camp office on the morning that you plan to pick up your child early. We will inform the bus driver and Group Leader. Your child(ren) will be waiting at the office at your requested pick up time.
- All campers being picked up early **MUST** be signed out in the camp office. We ask that if you have to pick up your child early, please pick them up BY 3:00 pm. Pick up between 3:00 and 4:00 is strongly discouraged and is difficult for us to accommodate.
- Please remember that for safety reasons no one is allowed to pick up a child without clearing it through the camp office. Be sure to fill out the Sign Out Authorization Form which lists all adults who have permission to pick up your child. Only the adults you list on the permission slip will be allowed to pick up your child. In order to pick up your child, you **MUST** bring in proper photo identification.



The only way to inform camp of an early departure is to call 516.365.7760.

General Information

Medical Information

The more that we know about the health of your child, the better we can prepare. Please have your doctor send us a report of any health issues that might be pertinent or be sure it is noted on the Physician's Form. All allergies (even mild) should be noted on the Physician's Form and will be discussed with each camper's Group Leader and the Camp Nurse. The Physician's Form is a mandatory form that **MUST** be submitted before your child may attend camp.

Medicine

Any medication being sent to camp **MUST** be labeled with the original pharmacy label drug name, dosage information, doctor's name, and the name of the patient. Your child's physician must note all medication on your child's medical form. Medications should be dropped off at the camp office prior to the first day of camp. Medication will be administered only if the Medication Authorization Form has been completed and signed by both the camper's parent/guardian and the prescribing physician. The camp nurse administers all medication.



Food/Lunch

Buckley Day Camp is a nut and sesame aware campus (we make every effort to keep our campus free of nuts and sesame products). Please **DO NOT** send campers to camp with food of any kind. Additional food from home is unnecessary since we offer snacks and a well-balanced lunch during the course of the day. Please be sure to give your child breakfast before camp. If there are any special needs or concerns regarding the menu please contact the camp office. Our no food policy also extends to the bus ride. Please do not allow your campers to bring food on the bus. All other food allergies can be discussed with the Camp Director and our Camp Allergy Mom and will be handled on a case-by-case basis.

Birthdays

If your child celebrates his/her birthday during the summer, we will make every effort to make them feel special. Please call or send in a note to your child's Group Leader a few days before their birthday, so that we can be certain we don't miss this special day. They will have the chance to select an item from the birthday box and each Group Leader will add their own personal touch to that day.

What to Wear & What to Bring

Sunscreen

Buckley Day Camp strongly suggests that sunscreen be applied to all campers BEFORE they arrive at camp in the morning. Sunscreen sent to camp must be clearly labeled with your child’s full name. Please remember to apply sunscreen even on cloudy and rainy days. Junior campers will have time during the day when the staff will assist them with reapplying sunscreen. Intermediate and Senior campers will be reminded, but will be responsible to apply sunscreen themselves.



Sun shirts are a clever and smart addition to regular sunscreen. A sun shirt gives an SPF of 50 (for the area it covers). A normal t-shirt provides an SPF of 7 and a normal wet t-shirt provides only an SPF of 2. Buckley does not require sun shirts, but recommends them.



Dress Code
There is not a specific dress code for camp. It is recommended that campers wear elastic waist band shorts and a t-shirt each day. Please make sure that it is OK for these items to get dirty from camp activities. Sneakers are required. Sandals/flip flops/crocs are only permitted during swim.

Clothing should be tasteful, keeping in mind that we are a co-ed children’s camp. Bathing suits – All campers (including CIT’s) must wear a one-piece bathing suit. Any child not potty trained MUST swim in a swim diaper.

Camp T-shirt

We will give your child a Buckley t-shirt on picture day. Your child will receive an additional camp t-shirt to tie-dye during tie-dye week.

ITEMS TO BRING TO CAMP:
ALL ITEMS SHOULD BE CLEARLY LABELED and MARKED WITH YOUR CHILD’S FULL NAME.

Bunnies, Bullfrogs & Beavers (going into N, PK, and K):

- 2 Cloth Masks
- 2 bathing suits (one piece or tankini)
- 1 complete change of clothes
- 1 light jacket or sweatshirt
- Goggles (recommended)
- Slip on water shoes/aqua socks to wear in the pool (recommended)
- Sunscreen

Beagles, Bobcats, Badgers, Bulldogs, Bengals, Bears & Buffalo (going into 1st – 7th grade):

- 2 cloth masks
- 2 bathing suits (one piece swim suit only)
- 1 light jacket or sweatshirt
- Goggles (recommended)
- Slip on water shoes/aqua socks
- Sunscreen

Teens/CITs

- 2 Cloth Masks
- 1 bathing suit (one piece swim suit only)
- 1 light jacket or sweatshirt
- Goggles (recommended)
- Slip on water shoes/aqua socks
- Sunscreen

Bathing suits will be sent home every Friday for cleaning and we ask that they be sent in with the campers on Monday.

Towels

Buckley provides fresh towels during every swim period. We recommend not bringing in a personal towel.

Personal Items, Electronics and Pets

Buckley Day Camp cannot be responsible for valuables brought to camp (i.e. money, electronics, jewelry, etc.) and suggests campers only bring necessary items. Cell phones and electronics, such as iPads and iPods, are not allowed at camp. These items run the risk of being lost or getting broken. It also prevents campers from participating in and being enriched by their summer camp experience.

Teens: Cell phones are not to be out during the day while at camp. **THEY WILL BE TAKEN AWAY** by the Group Leader and given back at the end of the day. On trips, cell phones are allowed throughout the day.

Campers are not permitted to bring animals to camp. Although we are lovers of pets these are best kept at home during the summer.

Lost and Found

Every summer the lost and found takes on a life of its own, mainly because very few items are labeled, and therefore almost impossible to return to their owner. All lost and found items will be stored in containers near the summer office. To reduce lost and found please be sure your child only brings what they need to camp and that all of the items are labeled with their first and last name.



Special Events
Adding some excitement to our regular camp schedule is done throughout the summer. Consult our camp calendar to see what the future has in store. We like getting dressed up and having tons of fun! Most Wednesdays we have a special theme day where staff and campers can dress up. Friday is our day for big events like the Olympics or Kids vs Counselors.

Rainy Days

One of the great things about having such a wonderful indoor and outdoor facility like Buckley Country Day School is that we can use the school’s facilities on rainy days. Make sure you send your child with a raincoat and not their best clothes, since we may go outside and explore the natural wonders of camp. Please be sure to apply sunscreen on your child even on rainy and/or cloudy days. We will maintain our strict cohorting on rainy days.

Visiting Day

While we love having parents visit camp and experience the magic of Buckley Day Camp due to New York State regulations and social distancing practicality we will be unable to host our traditional visiting days this summer.

Pre-Camp Meet and Greet

We understand the importance of meeting your child’s Group Leader and staff member before the summer begins. Out of an abundance of caution we will not be holding our pre-camp carnival; but we will be providing each group with an opportunity to meet their children’s group staff and drop off their belongings at camp. Please see the following schedule:

- Wednesday June 30th
- 1030am – 1100am– Bunnies, Bullfrogs and Beavers
- 1115 am – 114 5 am – Beagles and Bobcats
- 1230pm – 100pm – Badgers and Bulldogs
- 115pm – 14 5pm – Bengals, Bears and Buffalo
- 200pm – 230pm – Baboons and CITs

Extensions (adding weeks)

We welcome campers that wish to extend their stay while at camp and want to make it as simple as possible. Although camp is not inexpensive, you might be surprised how affordable it is to simply add a week or two, or even more. Actually, the longer you stay at Buckley the more affordable it becomes. Please let us know a minimum of 3 days prior. This ensures that transportation arrangements are in order and your child’s Group Leader is notified.



Department of Health

As required by the New York State Public Health Laws, we are informing you of the following:

1. Buckley Day Camp is required to receive a permit to operate by the Nassau County Department of Health.
2. Buckley Day Camp is required to be inspected twice yearly.
3. Inspection reports concerning Buckley Day Camp are filed at:
Nassau County Health Department
Office of Recreational Facilities – Children’s Camps 200 County Seat Drive
Mineola, NY 11501
4. Inquiries concerning these reports can be made Mon.-Fri., 9:00am – 4:45pm.
In addition to the NYS Department of Health, Buckley is accredited by the American Camping Association (ACA). The ACA sets industry safety and operation standards for camps across the country. Membership to the ACA is voluntary, but as a member, accreditation visits are required every three years.



Closing Statement

We hope that you have found this handbook not only useful, but also informative. This summer we will create an environment for your child(ren) that is safe, fun, and provides them the comfort to simply be themselves, while allowing for a sense of adventure, enrichment, and challenge.

Thank you for being part of our summer program at Buckley Day Camp. We are constantly striving to improve. If you ever have any questions or concerns, please do not hesitate to call us at (516) 365-7760.

We are looking forward to seeing you at camp!